

# Letter of Dispute Regarding Parking Space Allocation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company or Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally dispute the allocation of the parking space assigned to me at [specific location or description of the parking area]. I believe that the assignment is not in accordance with the guidelines outlined in [mention any relevant policy, agreement, or procedure].

Specifically, [explain the details of your dispute, including any relevant dates, communications, or agreements that support your case]. I have attached copies of [mention any attached documents such as emails, agreements, etc.] for your reference.

To resolve this matter, I kindly request [suggest a resolution or action you would like to see taken]. I believe that this will help ensure fairness and adherence to established policies.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]