

30-Day Notice to Tenant

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

City, State, Zip Code

Dear [Tenant's Name],

This letter serves as your official 30-day notice for the termination of your lease at the property located at [Property Address]. According to the lease agreement, this notice fulfills the requirement to inform you of the termination.

Please ensure that you vacate the premises by [Move-out Date, 30 days from the date above]. All keys should be returned, and the property must be left in a clean and undamaged condition. Please contact me at [Your Phone Number] or [Your Email Address] to discuss any further details regarding your move-out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

City, State, Zip Code

[Your Phone Number]

[Your Email Address]