

Sublease Agreement Notification

Date: [Insert Date]

To: [Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

From: [Your Name]
[Your Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to inform you of my intention to sublease my apartment located at [Apartment Address] to [Subtenant's Name] beginning on [Start Date] and ending on [End Date].

The subtenant is fully aware of all terms laid out in the original lease agreement, and I confirm that the sublease will comply with these terms.

Please let me know if you need any further information or if there are any forms I should complete regarding this sublease.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]