

# Request for Urgent Maintenance

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

Address: [Landlord/Property Manager's Address]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally request urgent maintenance intervention in my apartment [insert apartment number or address], due to [briefly describe the issue, e.g., "a significant water leak that has caused damage and poses health risks"].

The issue was first noticed on [insert date] and has since worsened, making it increasingly urgent. I kindly request that a maintenance team be sent to address this issue as soon as possible to prevent further damage.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Apartment Number/Address]