

Tenant Inquiry on Repair Completion Status

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inquire about the status of the repair that was scheduled for my apartment [Your Apartment Number/Address]. The issue was reported on [Date of Initial Report], and while I appreciate your efforts to address it, I have not yet received an update regarding its completion.

Could you please provide me with an update on the expected timeline for the repair? I would greatly appreciate any information you can share.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,
[Your Name]