

# Lease Payment Relief Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally inquire about the possibility of lease payment relief due to [briefly explain the reason, e.g., financial hardship, loss of income, etc.].

Given the circumstances, I believe that a temporary adjustment to my lease payments would be beneficial for both parties. I am committed to fulfilling my obligations as a tenant and would appreciate your consideration of my request.

Could we arrange a time to discuss possible options, such as a payment plan or a temporary reduction in rent? I am hopeful that we can work together during this challenging time.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]