Lease Payment Negotiation

Date: [Insert Date]
To: [Landlord's Name]
Address: [Landlord's Address]
Dear [Landlord's Name],
I hope this message finds you well. I am writing to discuss my current lease agreement for [insert property address]. Due to [briefly explain your circumstances, e.g., financial difficulties, changes in income], I am seeking to negotiate a more manageable lease payment.
Currently, my monthly lease payment is [insert current amount]. Given the changes in my situation, I would like to propose a new monthly payment of [insert proposed amount]. I believe this adjustment would allow me to continue fulfilling my obligations as a tenant while ensuring that I remain in good standing with my lease.
I greatly appreciate your understanding and consideration of my request. I am hopeful that we can reach an agreement that is beneficial for both parties. Please let me know a suitable time for us to discuss this matter further.
Thank you for your attention to this request. I look forward to your response.
Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]