

Severing Lease Agreement

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my intention to sever the lease agreement for the property located at [Property Address], effective [End Date]. I have recently received a job opportunity that will require me to relocate.

As per the terms of our lease agreement, I am providing [Number of Days, typically 30] days' notice. I will ensure that the property is in proper condition before my departure and will coordinate with you regarding the final inspection and return of the security deposit.

Thank you for your understanding and support during my time at the property. Please feel free to reach out if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Current Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]