

Payment Reminder Notice

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

This is a friendly reminder that your rent payment for the property located at [Property Address] is due on [Due Date]. As of today, we have not yet received your payment for the month of [Month].

Please ensure that your payment is made by the due date to avoid any late fees. If you have already sent your payment, please disregard this notice.

If you are experiencing any issues or have questions regarding your payment, feel free to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]

[Property Management Company Name, if applicable]