

Lease Terms Infringement Letter

From: [Your Name]
Address: [Your Address]
City, State, Zip: [City, State, Zip Code]
Email: [Your Email]
Date: [Date]

To: [Tenant's Name]
Address: [Tenant's Address]
City, State, Zip: [City, State, Zip Code]

Dear [Tenant's Name],

I am writing to formally address a violation of the lease terms outlined in our rental agreement dated [Lease Start Date]. It has come to my attention that [describe the specific infringement, e.g., unauthorized pets, late rental payments, etc.].

As per the lease agreement, [cite the specific term of the lease that has been violated]. This infraction is a serious matter and needs immediate attention.

Please take corrective action to resolve this issue by [provide a deadline for compliance]. Failure to comply may result in further actions as stipulated in our lease agreement.

Thank you for your immediate attention to this matter. Please feel free to reach out if you have any questions or need clarification.

Sincerely,
[Your Name]
[Your Contact Information]