Lease Agreement Violation Notice

Date: [Insert Date]
To: [Tenant's Name]
Address: [Tenant's Address]
Dear [Tenant's Name],
This notice is to inform you that we have observed a violation of the lease agreement dated [Insert Lease Date]. The specific violation is as follows:
• [Description of Violation]
As per our lease agreement, you are required to [insert relevant lease clause]. Please rectify this issue by [insert deadline for compliance].
If you fail to address this violation, further action may be taken as per the terms of the lease agreement, including but not limited to [insert potential consequences, e.g., termination of lease]
Thank you for your prompt attention to this matter.
Sincerely,
[Your Name]
[Your Title]
[Your Company/Management Name]
[Your Contact Information]