

# Lease Amendment Agreement

Date: [Insert Date]

To: [Landlord's Name]  
Address: [Landlord's Address]  
City, State, Zip: [Landlord's City, State, Zip]

From: [Tenant's Name]  
Address: [Tenant's Address]  
City, State, Zip: [Tenant's City, State, Zip]

Subject: Amendment to Lease Agreement

Dear [Landlord's Name],

This letter serves as a formal amendment to the lease agreement dated [Original Lease Date] for the property located at [Property Address]. The purpose of this amendment is to modify the rent terms of the lease.

Effective [Effective Date], the monthly rent shall be reduced from [Original Rent Amount] to [New Rent Amount]. This adjustment will remain in effect until [Specify Duration or "further notice"], at which time the rent shall revert to the original amount or be subject to renegotiation.

All other terms and conditions of the original lease agreement shall remain unchanged and in full effect.

Please sign below to acknowledge your acceptance of this amendment:

\_\_\_\_\_  
[Landlord's Name]  
Date: \_\_\_\_\_

\_\_\_\_\_  
[Tenant's Name]  
Date: \_\_\_\_\_

Thank you for your attention to this matter.

Sincerely,

[Tenant's Name]