

Sublease Permission Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your permission to sublease my apartment at [Your Apartment Address] for personal reasons. Due to [brief explanation of personal reasons], I find it necessary to temporarily relocate.

I am planning to sublease the apartment to [Sublessee's Name], who I believe will be an ideal tenant. They are reliable and have agreed to abide by the terms of our lease agreement.

Please let me know if you require any further information or if there are specific procedures I should follow to obtain your approval.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]