Sublease Permission Request

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your permission to sublease my apartment located at [Your Apartment Address] due to financial hardship.

As you may know, I have recently encountered unforeseen circumstances that have significantly affected my financial situation. [Briefly explain your circumstances, e.g., job loss, medical expenses, etc.]. In light of these challenges, I believe that subletting my apartment would help alleviate my financial burden.

I have identified a potential subtenant, [Potential Subtenant's Name], who is reliable and willing to adhere to all terms of the original lease agreement. I assure you that I will remain responsible for all obligations under the lease during the sublease period.

I kindly ask for your understanding and support during this difficult time. I am happy to provide any additional information you may need and discuss this request further at your convenience.

Thank you for considering my request. I look forward to your prompt reply.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]