

Sublease Permission Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your permission to sublease my apartment located at [Your Apartment Address]. Due to unforeseen family matters, I am required to be away for an extended period.

I intend to sublease the apartment to [Subtenant's Name], who is a responsible individual with a good rental history. I believe they will take excellent care of the property during my absence.

Please let me know if you require any additional information or if there are specific forms to fill out regarding this process. I appreciate your understanding and support during this time.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]