

Late Rent Payment Arrangement Proposal

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss my current rent payment situation. Unfortunately, due to [brief explanation of the reason for the delay, e.g., unexpected expenses, job loss], I have been unable to make my rent payment for [insert month/year].

To address this matter, I would like to propose a payment arrangement. I am committed to fulfilling my rental obligations and would appreciate your understanding during this challenging time. My proposal is as follows:

- Make a payment of [insert proposed amount] by [insert date].
- Pay the remaining balance of [insert amount] in [insert number] installments of [insert amount] on [insert proposed payment dates].

I assure you that I am taking all necessary steps to regain my financial stability and prevent future delays. Please let me know if this proposal works for you or if you would like to discuss alternative arrangements.

Thank you for your consideration and understanding. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]