

Letter of Explanation for Late Rent Payment

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to explain the delay in my rent payment for the month of [Insert Month]. Unfortunately, due to [brief explanation of situation, e.g., unexpected medical expenses, job loss, etc.], I was unable to make the payment on the scheduled date.

I understand the importance of timely payments and am committed to resolving this matter as soon as possible. I assure you that I will have the rent payment processed by [insert specific date]. Additionally, I will take steps to ensure this does not happen again in the future.

Thank you for your understanding and patience during this time. I appreciate your support and cooperation.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]