

# Apology for Late Rent Payment

Date: [Insert Date]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to sincerely apologize for the late payment of my rent for the month of [Insert Month]. Due to [brief explanation of the reason, e.g., unexpected expenses], I was unable to pay my rent on time.

I understand the importance of timely payments and the inconvenience my delay may have caused you. I take full responsibility for this oversight and assure you that it will not happen again in the future.

I have already made the necessary arrangements to ensure that the payment is completed by [insert new payment date]. Thank you for your understanding and patience in this matter.

Should you have any concerns or require further discussion, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]