

Utility Bill Payment Schedule

Date: [Insert Date]

Account Holder: [Insert Name]

Account Number: [Insert Account Number]

Utility Provider: [Insert Utility Provider Name]

Managed Payment Schedule

Payment Due Date	Amount Due	Status
[Insert Due Date 1]	[\$[Insert Amount 1]]	[Insert Status 1]
[Insert Due Date 2]	[\$[Insert Amount 2]]	[Insert Status 2]
[Insert Due Date 3]	[\$[Insert Amount 3]]	[Insert Status 3]

If you have any questions, please contact our customer service at [Insert Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Insert Your Name]

[Insert Your Position]

[Insert Company Name]