

Acknowledgment of Employment

Date: [Insert Date]

To: [Employee Name]

[Employee Address]

[City, State, Zip Code]

Dear [Employee Name],

We are pleased to formally acknowledge your employment as a seasonal staff member at [Home/Company Name]. Your role as [Job Title] is integral to our operations during the [Season/Year].

Your expected start date is [Start Date], and we anticipate your services will continue until [End Date]. Please ensure that all necessary paperwork is completed and submitted prior to your start date.

Thank you for joining our team. We look forward to working with you and achieving great success together.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]