

Utility Service Fee Acknowledgment

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

Thank you for your payment. We acknowledge receipt of your utility service fee in the amount of [Amount] for the billing period of [Billing Period]. Your payment was received on [Payment Date].

Account Number: [Account Number]

If you have any questions regarding your account, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Utility Company Name].

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]