

# Letter of Acknowledgment

Date: [Insert Date]

To: [Delivery Team's Name]

From: [Your Name]

Subject: Acknowledgment of Service Improvements

Dear [Delivery Team's Name],

I hope this letter finds you well. I am writing to formally acknowledge and express our appreciation for the significant improvements made by the delivery team in our service delivery process.

Your hard work and dedication have not gone unnoticed. The recent enhancements in delivery efficiency and customer communication have positively impacted our overall service quality and customer satisfaction levels.

We are particularly impressed with [specific improvement or achievement], which has led to [mention positive outcome]. Your commitment to excellence is truly commendable.

Thank you for your continued efforts and for striving to improve our services. We look forward to seeing more great results as we work together towards our goals.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]