

New Service Connection Application

Date: [Insert Date]

To,

The Manager,
[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Application for New Service Connection

Dear Sir/Madam,

I am writing to apply for a new service connection at my residence located at [Your Address].

Details of the application are as follows:

- Name: [Your Name]
- Address: [Your Address]
- Phone Number: [Your Phone Number]
- Email: [Your Email]

I kindly request you to process my application at the earliest and provide confirmation regarding the connection date. Should you need any further documents or information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]