

Letter of Appreciation

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Company/Organization: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to express my heartfelt appreciation for your outstanding maintenance of cleanliness within our facilities. Your dedicated efforts have not gone unnoticed and play a crucial role in promoting a healthy and welcoming environment for all.

Your attention to detail and commitment to excellence in cleanliness have set a standard that inspires others. It is evident that you take pride in your work, and your positive impact is felt by everyone who enters our premises.

Thank you once again for your hard work and dedication. We are grateful to have you as part of our team.

Warm regards,

[Your Name]

[Your Position]

[Your Company/Organization]