

Water Meter Failure Report

Date: [Insert Date]

To: [Utility Company Name]

From: [Your Name]

Address: [Your Address]

Account Number: [Your Account Number]

Dear [Utility Company Name],

I am writing to report a failure with my water meter located at the above address. I have observed the following issues:

- Meter not registering water usage
- Inconsistent readings
- Physical damage to the meter

Please investigate this matter at your earliest convenience, as it may lead to improper billing and affect my water supply.

Thank you for your prompt attention to this issue. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Contact Information]