

Malfunctioning Electric Meter Report

Date: _____

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, ZIP: [City, State, ZIP]

Dear [Utility Company],

I am writing to formally report a malfunctioning electric meter at my residence located at:

[Your Full Address]

Details of the issue:

- Meter Number: [Meter Number]
- Type of Malfunction: [Brief Description of the Issue]
- Date of First Notice: [Date]

I have observed the following symptoms that indicate a malfunction:

[Describe symptoms or issues with the meter]

Please send a technician to inspect and resolve this matter at your earliest convenience. I would appreciate a prompt response regarding this issue.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]