

Dear Team,

As I approach my retirement, I want to take a moment to express my heartfelt gratitude to each of you. The journey we've shared has been truly remarkable.

Your support, dedication, and collaborative spirit have made our workplace not just productive, but also a fun and inspiring environment. I am proud of what we have accomplished together.

Thank you for the wonderful memories, the challenges we overcame, and the laughter we've shared. I will carry these experiences with me as I transition into this new chapter of life.

Wishing you all continued success and happiness in your careers.

With warmest regards,
Your Name