

# Letter of Recognition

Date: [Insert Date]

[Facilitator's Name]

[Facilitator's Address]

Dear [Facilitator's Name],

We would like to take a moment to express our heartfelt gratitude for your exemplary contribution as a facilitator during the [Name of Workshop] held on [Date(s) of Workshop]. Your dedication, expertise, and passion for the subject greatly enhanced the learning experience for all participants.

Your ability to engage the audience, facilitate discussions, and share your knowledge was truly commendable. The feedback we received from attendees was overwhelmingly positive, highlighting the impact of your guidance and support throughout the workshop.

We appreciate the time and effort you put into preparing and delivering such an insightful program. Your professionalism and enthusiasm made the workshop a resounding success.

Thank you once again for your hard work and dedication. We look forward to the possibility of collaborating with you in future workshops.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]