

Letter of Appreciation

Date: [Insert Date]

Dear [Mentor's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for the invaluable guidance and support you provided during my internship at [Company/Organization Name]. Your mentorship played a crucial role in enhancing my skills and understanding of [specific field or subject].

Your willingness to share your expertise and experiences greatly enriched my learning journey. I appreciate the time you took to answer my questions and provide constructive feedback, which motivated me to strive for excellence.

Thank you once again for your kindness and encouragement. I look forward to staying in touch and hope to cross paths again in the future.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Degree/Program, if applicable]