

# Donation Request

Dear [Donor's Name],

My name is [Your Name], and I am [Your Position] at [School's Name]. We are excited to announce our initiative to create a community garden at our school. This project aims to educate our students about sustainability, nutrition, and teamwork while beautifying our campus.

To make this vision a reality, we are seeking donations from local businesses and community members. Your generous support will help us purchase seeds, soil, tools, and other necessary supplies.

We believe that growing this garden will not only enhance our students' learning experiences but also foster a sense of community. We would be grateful for any contribution you could make, no matter the size.

If you would like to assist us in this endeavor or have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. Together, we can cultivate a brighter future for our students and community!

Sincerely,

[Your Name]  
[Your Position]  
[School's Name]  
[School's Address]  
[Your Phone Number]  
[Your Email Address]