

Notice of Utility Fee Increase

Date: [Insert Date]

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you of an upcoming increase in your utility fees that will take effect on [Effective Date]. This decision was made in order to continue providing reliable and quality service to our valued customers.

The new rates will be as follows:

- Water: [New Rate]
- Electricity: [New Rate]
- Gas: [New Rate]

We understand that any increase in fees can be concerning, and we appreciate your understanding as we work to maintain and improve our services. If you have any questions or need further information, please do not hesitate to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,
[Your Name]
[Your Title]
[Utility Company Name]