

# Utility Expense Increase Advisory

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of an upcoming increase in your utility expenses.

Due to factors such as [insert reasons--e.g., rising energy costs, increased demand, etc.], we will be adjusting our rates starting from [insert effective date]. This increase will affect your monthly utility bills as follows:

- Current Monthly Rate: [Insert Amount]
- New Monthly Rate: [Insert Amount]

We understand that this may be concerning and want to assure you that we are committed to providing you with the best possible service. We encourage you to utilize our energy-saving resources available on our website to help mitigate these increases.

If you have any questions or need further assistance, please do not hesitate to reach out to our customer service team at [Insert Contact Information].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]