

Notice of Upcoming Utility Rate Modifications

Dear Valued Customer,

We are writing to inform you that our utility rates will be adjusted effective **[Effective Date]**. This change is part of our ongoing efforts to maintain quality service and infrastructure improvements.

The new rates are as follows:

- Residential: **[New Residential Rate]**
- Commercial: **[New Commercial Rate]**
- Industrial: **[New Industrial Rate]**

We understand that rate changes can impact your budget, and we are here to assist you in any way we can. For detailed information about these changes and how they might affect your bills, please visit our website at [\[Website URL\]](#).

If you have any questions, feel free to reach out to our customer service team at **[Customer Service Phone Number]** or via email at **[Customer Service Email]**.

Thank you for your understanding and continued support.

Sincerely,
[Your Company Name]
[Your Company Address]
[City, State, ZIP]