

Request for Charitable Contribution

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Beverage Brand Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization], a nonprofit organization dedicated to [briefly describe your mission and goals].

As part of our ongoing efforts to [describe specific project or event], we are seeking charitable contributions from esteemed brands like [Beverage Brand Name]. Your support can help us [explain how the contribution will be used and the impact it will have].

We are seeking [specify type of contribution - monetary, product donation, etc.], and any support you can provide would be immensely appreciated. I would be happy to discuss this in further detail and explore how we can work together to make an impact.

Thank you very much for considering this request. I look forward to the opportunity to discuss this with you further.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]