

# Request for Matching Gift

Date: [Insert Date]

To: [Donor's Name]

Address: [Donor's Address]

Dear [Donor's Name],

I hope this message finds you well. I am writing to share some exciting news about our Technology Advancement Program at [Your Organization's Name]. As we strive to enhance our educational initiatives through advanced technology, we are reaching out to our valued supporters like you to assist us in this endeavor.

In our ongoing efforts to promote innovation and improve learning outcomes, we have set an ambitious goal to raise [Insert Amount] to fund the integration of new technological tools and resources. Your previous support has made a significant impact, and we greatly appreciate your generosity.

We are thrilled to inform you that [Company's Name], where you contribute, has a matching gift program. This means that your contributions can be doubled, amplifying the effect of your generosity and helping us to reach our goal even faster.

We kindly ask you to consider participating in this matching gift program by submitting a request with your employer. It's a simple process that maximizes your charitable impact. Enclosed are details about our Technology Advancement Program and information regarding how to claim your matching gift.

Thank you for considering this opportunity to double the impact of your gift. We are incredibly grateful for your support and commitment to advancing technology in education.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Phone Number]

[Your Email Address]