

Request for Contributions

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request your generous support for our upcoming health promotion activities aimed at enhancing the wellbeing of our community.

At [Your Organization], we believe that wellness retreats play a vital role in fostering healthy lifestyles. We are planning a series of activities that include workshops, seminars, and wellness sessions, and we would greatly appreciate your contributions to make these events successful.

Your support could come in various forms, such as:

- Gift vouchers for wellness services
- Health products or samples
- Materials for workshops and educational sessions
- Discounts for participants

In return, we would be pleased to acknowledge your contributions through our promotional materials and during the events, highlighting your commitment to community health and wellness.

Thank you for considering our request. We are excited about the possibility of partnering with [Recipient's Organization] to promote health and well-being in our community. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]