

Donation Request for After-School Arts and Crafts Program

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Donor's Name]
[Donor's Organization]
[Donor's Address]
[City, State, Zip Code]

Dear [Donor's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization], an organization dedicated to providing enriching after-school programs to children in our community. One of our most beloved programs is the Arts and Crafts initiative, which promotes creativity, teamwork, and confidence among our young participants.

To continue offering this valuable program, we are seeking donations to help purchase supplies, tools, and materials needed for our upcoming sessions. Your generous contribution will directly impact the lives of children by enabling them to express their creativity while learning essential skills.

We would be grateful for any support you can provide. In appreciation of your kindness, we would be happy to acknowledge your generosity through our promotional materials and at our events.

Thank you for considering our request. We would love the opportunity to discuss this further. Please feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Warm regards,

[Your Name]
[Your Position]
[Your Organization]