

# Dear [Restaurant/Cafe Owner's Name],

As the holiday season approaches, we at [Your Organization Name] are reaching out to local businesses to partner with us in making a difference in our community.

This year, we are organizing a holiday charity event to support [brief description of the cause, e.g., local families in need, homeless shelters, etc.]. We believe that together, we can spread joy and warmth during this special time.

We would be grateful if you could donate [specific items, gift certificates, or a monetary contribution] to our cause. Every donation, no matter how small, can make a significant impact in the lives of those we aim to support.

In recognition of your generosity, we will feature your restaurant/cafe on our promotional materials and social media platforms, showcasing your commitment to community service.

We would love to discuss this opportunity further and answer any questions you may have. Please feel free to contact us at [Your Phone Number] or [Your Email Address]. Thank you for considering this request, and we hope to partner with you to make this holiday season brighter for those in need.

Warm regards,  
[Your Name]  
[Your Title]  
[Your Organization Name]  
[Your Contact Information]