

Grant Proposal Submission

Date: [Insert Date]

[Your Name]

[Your Title]

[Community Radio Station Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Grant Committee Name]

[Organization Name]

[Address]

[City, State, Zip Code]

Subject: Grant Proposal for [Project Name]

Dear [Grant Committee Name or Contact Person],

We are writing to submit our grant proposal for [Project Name], a project aimed at [briefly describe the purpose and significance of the project]. Our community radio station, [Community Radio Station Name], has been serving the [Community Name] since [Year] and is dedicated to [mission statement or core values].

This grant will enable us to [specific goals and how the funds will be used]. We believe that support from [Grant Provider's Name] will help us make a significant impact in our community by [briefly describe intended outcomes].

We have attached our detailed proposal, budget, and any supplementary materials as requested. We appreciate your consideration of our proposal and the opportunity to contribute to [specific goals aligned with the grant provider's mission].

Thank you for your time and consideration. We look forward to the possibility of partnering with you to bring this project to life.

Sincerely,

[Your Name]

[Your Title]

[Community Radio Station Name]