

# Utility Bill Extension Request for Medical Emergencies

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Utility Company Name]  
[Utility Company Address]  
[City, State, Zip Code]

Dear [Utility Company Customer Service],

I am writing to formally request an extension on my utility bill due to a medical emergency that I am currently experiencing. My account number is [Account Number].

Unfortunately, due to medical circumstances, I am facing unexpected expenses that have put a strain on my finances. I kindly ask for your understanding and support during this difficult time by granting an extension until [Requested Extension Date].

I appreciate your consideration of my request and look forward to your prompt response.

Thank you for your time and assistance.

Sincerely,  
[Your Name]