

Charitable Contribution Request for School Athletics

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to you on behalf of [School's Name] Athletic Program. As a pivotal part of our school community, our athletic teams not only foster physical development and teamwork but also teach valuable life skills. However, maintaining high-quality programs for our students requires significant funding.

We are reaching out to request your support through a charitable contribution towards our athletics program. Your generous contribution will help us purchase necessary equipment, cover travel expenses for competitions, and ensure that all students have the opportunity to participate, regardless of their financial situation.

As a recognized [501(c)(3) non-profit organization] (if applicable), all contributions are tax-deductible, and we would be delighted to publicly acknowledge your generosity in our school newsletter and local community events.

We would greatly appreciate the opportunity to discuss this further and explore how you can help us continue to foster the athletic spirit within our school. Thank you for considering our request.

Sincerely,

[Your Name]

[Your Title]

[School's Name]

[School's Address]

[City, State, Zip Code]

[Your Contact Information]