

# Request for Donation Support

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Dealership Name]  
[Dealership Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out on behalf of [Your Organization], where we are dedicated to [briefly describe your organization's mission and activities]. We are currently engaged in [project or event], and we would be honored to have [Dealership Name] as a partner in this initiative.

We are seeking your support through a donation that would greatly aid our efforts. With your generous contribution, we will be able to [describe how the donation will be used and its impact].

In recognition of your support, we would be happy to [mention any promotional opportunities or recognition the dealership will receive]. We believe that this partnership will not only benefit our cause but will also highlight [Dealership Name]'s commitment to the community.

Thank you for considering our request. I would be happy to discuss this further and explore how we can make a significant impact together. Please feel free to contact me at [your phone number] or [your email address].

Thank you for your time and support.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Organization]