

Charitable Donation Request

Date: [Insert Date]

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name] and I am the [Your Title] of [Organization Name], a charity dedicated to [brief description of your organization's mission]. We are reaching out to local businesses to seek support for our upcoming initiative, [Name of Initiative/Project].

Our goal is to [briefly describe the purpose of the initiative, who it will help, and the impact it will have]. To successfully carry out this project, we are seeking donations from generous local businesses like [Car Dealership Name].

Specifically, we are requesting a donation of [specify what you are requesting, e.g., vehicle services, a car, financial support, etc.]. Your contribution will not only assist us in achieving our mission but also enhance your dealership's community presence and demonstrate a commitment to social responsibility.

As a token of our appreciation, we would be happy to promote your dealership through our marketing materials and events, recognizing you as a valued supporter of our cause.

Thank you for considering our request. I would love the opportunity to further discuss this partnership with you. Please feel free to contact me at [Your Phone Number] or [Your Email].

Warm regards,

[Your Name]

[Your Title]

[Organization Name]