

Utility Service Connection Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to request the activation of utility services at my seasonal residence located at [Insert Property Address]. I plan to use the property starting from [Insert Start Date] and would appreciate your assistance in ensuring that all necessary services are activated prior to my arrival.

The utilities I would like activated include:

- Water
- Electricity
- Natural Gas
- Internet/Phone (if applicable)

Please let me know if there are any forms or fees that need to be completed or paid prior to activation. I am happy to provide any additional information required.

Thank you for your prompt attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]