

# Donation Request for Bulk Food Supplies

Date: [Insert Date]

[Your Name]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Grocery Store's Name]

[Grocery Store's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Title] of [Your Organization], a non-profit organization dedicated to [brief description of your organization's mission].

We are reaching out to grocery stores in our community to request any available bulk food supplies to assist us in our mission. Our organization serves [describe the population served, e.g., families in need, homeless individuals, etc.], and we are currently facing increased demand for food resources.

Contributions from your store could make a significant impact on the lives of those we serve. We are looking for donations of bulk items such as canned goods, dry goods, fresh produce, and any other food supplies you might be able to provide.

Your support would not only help us in providing essential food items but also demonstrate your commitment to the welfare of our community. We would be happy to provide recognition for your generous donations through our communication channels.

If you are willing to support our cause, please feel free to contact me directly at [Your Phone Number] or [Your Email Address]. We would be grateful for any assistance you can provide.

Thank you for considering our request. We look forward to the possibility of partnering with you to make a difference in our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]