

# Request for In-Kind Donations

Dear [Donor's Name],

We hope this message finds you well. As members of the [School Name] Parent-Teacher Association (PTA), we are continually striving to enhance the educational experience and support our teachers and students. We are reaching out to seek your generous support through in-kind donations.

Your contributions, whether they be goods, services, or expertise, will greatly benefit our school community. Specifically, we are in need of the following items:

- [Item 1]
- [Item 2]
- [Service or Expertise]

Donating these items will assist us in providing resources that enrich our students' learning environment and create memorable school events.

We deeply value your partnership and support. If you have any questions or would like to discuss your potential donation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity to support [School Name]. Together, we can make a difference!

Sincerely,

[Your Name]

President, [School Name] PTA