

Donation Request for College Sports Program

Date: [Insert Date]

[Your Name]

[Your Position][College/University Name][College Address]

[Donor's Name][Donor's Address]

Dear [Donor's Name],

We are reaching out to you as a valued member of our community and a passionate supporter of college athletics. Our sports programs at [College/University Name] are dedicated to providing our student-athletes with the best opportunities to excel both in their respective sports and academically.

This year, we aim to continue enhancing our programs, but we need your help to reach our goals. Your generous donation will go directly towards [specific purposes, e.g., equipment, scholarships, travel expenses, etc.]. These contributions make a significant impact on our student-athletes' experience and success.

We would love to set up a time to discuss how your contribution can make a difference in our sports programs. Please feel free to contact me at [your phone number] or [your email address]. Thank you for considering supporting our student-athletes and making a lasting impact on their college experience.

Sincerely,

[Your Name][Your Title][College/University Name][Contact Information]