

# Partnership Proposal Letter

[Your Name]

[Your Position]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Grant-Making Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to propose a partnership between [Your Organization] and [Grant-Making Organization]. Our team is dedicated to [briefly explain your mission and goals], and we believe that a collaboration could significantly enhance the impact of our initiatives.

With [specific statistics or achievements], we have a proven track record of [outcome or impact]. We are particularly interested in [mention specific program or initiative related to the grant-making body's focus area]. As such, we believe that our objectives align closely with yours.

We are requesting a partnership that involves [briefly describe the type of support you are seeking, e.g., funding, resources, expertise]. In exchange, we commit to [mention what your organization will provide or how you will report on the outcomes].

We would love the opportunity to further discuss this proposal and explore how we can work together to achieve mutual goals. Please let us know a convenient time for us to meet or have a call.

Thank you for considering this proposal. We look forward to the possibility of partnering with [Grant-Making Organization].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]