

# Fundraising Request Letter

[Your Name]  
[Your Title]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Title] at [Your Organization]. We are dedicated to [brief description of your organization and its mission].

We are reaching out to corporate partners like [Company Name] to request your support for our upcoming fundraising campaign, [Campaign Name], which aims to [briefly explain the goal of the campaign]. Your generous contribution would not only help us achieve our goals but also allow [Company Name] to make a meaningful impact in the community.

We are seeking support in the form of [specific types of donations, e.g., monetary donations, in-kind support, sponsorship opportunities], and we believe that a partnership with [Company Name] would be beneficial for both parties.

I would love the opportunity to discuss this further and explore how we can work together for this worthy cause. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We look forward to the possibility of collaborating with [Company Name] to make a difference.

Warm regards,

[Your Name]  
[Your Title]  
[Your Organization]