

Invoice System Integration Engagement

Date: [Insert Date]

To,

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

We are pleased to present our proposal for the integration of your invoice system with our existing platform. This engagement aims to streamline your invoicing process, ensuring efficiency and accuracy.

Scope of Work:

- Assessment of current invoicing processes.
- Designing integration architecture.
- Implementation of integration.
- Testing and quality assurance.
- Training your staff on the new system.

Timeline:

The estimated timeline for the completion of this project is [Insert Duration] from the project start date.

Cost:

The total cost for this engagement will be [Insert Cost], which includes [list inclusions].

We believe this integration will substantially improve your invoicing efficiency. Please feel free to reach out if you have any questions or require further clarification.

Thank you for considering our proposal. We look forward to the opportunity to work with you.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]